

## Registration for the Synergy Masterclass is now closed.

The registration fees are set as follow (VAT excluded, 21% will be added at the end):

- Non-Members € 400 (VAT excluded)
- EAHP Members € 200 (VAT excluded)\* - Please note that participants are members if their national associations are EAHP's members.

**The registration fee includes the attendance to the 2-day Synergy Masterclass, 2 coffee breaks per day, 1 lunch per day and the Synergy Masterclass package including all the printed materials.**

**Limited seats are available! Deadline to register: 15 September 2018.**

\* Please note that registration for the EAHP members rate will need to be approved by EAHP Secretariat. If the membership is not approved, participants will be requested to register for the Non-Members rate.

### IMPORTANT INFORMATION

- In order to receive the Certificate of Attendance and ACPE Certificate, the participant will have to attend the full Synergy Masterclass.

### Payment terms

1. Cheques will NOT be accepted.
2. Only payments made in Euro will be accepted.
3. As confirmation of registration, an invoice will be issued after receipt of the Registration form.
4. **Invoices are due immediately upon receipt.**
5. Bank charges must be paid by participants.

### Cancellation Policy

**Cancellation and refund of the registration fee is not accepted once the registration is submitted. Replacement is always accepted and can be requested to the EAHP Secretariat.**

All cancellations or changes must be in writing to EAHP, email: [registration\[at\]eahp\[dot\]eu](mailto:registration[at]eahp[dot]eu) <sup>[1]</sup>

## General terms and conditions

EAHP reserves the right to use any photos and videos taken of participants during the Synergy Masterclass for EAHP marketing purposes which may include the EAHP YouTube channel, Facebook page, etc. If you do not agree, please email [registration\[at\]eahp\[dot\]eu](mailto:registration[at]eahp[dot]eu) <sup>[1]</sup>.

By registering to attend the EAHP congress, you consent to receiving EAHP marketing emails, news and/or announcements. If you do not wish to receive these communications, please send an email to [registration\[at\]eahp\[dot\]eu](mailto:registration[at]eahp[dot]eu) <sup>[1]</sup>.

## Hotel Accommodation and Synergy Masterclass Venue

### Venue



Hotel Van der Valk Brussels Airport

Culliganlaan 4b  
1831 Diegem (Brussels), Belgium  
Brussels  
**Website** <sup>[2]</sup>

### Types of rooms on the 4,5 and 6 of October 2018

- Single room at 115,35 euro per room, per night.
- Double room at 135,36 euro per room, per night.

The room rate at the Synergy Masterclass hotel includes breakfast, free WiFi, the city tax and 6% Belgian VAT. The payment is settled directly with EAHP Secretariat.

Participants can pay by either credit card or by bank transfer. Payments by bank transfer are requested immediately upon the receipt of the invoice. If the payment or a valid proof of payment is not received after 7 days, the registration will be cancelled.

**Participants are highly advised to book their accommodation at the Synergy Masterclass hotel. The hotel room can be directly booked during the registration process. The Synergy Masterclass venue and hotel is located near Brussels airport and outside the city centre. Free shuttle busses are available from the airport to the hotel.**

Please note that should you require additional hotel nights, you will need to contact the EAHP Secretariat in order to check for availability.

## Cancellation policy

**Cancellation of the accommodation is not accepted once the registration is submitted.**

Replacement is always accepted and can be requested to the EAHP Secretariat.

All cancellations or changes must be in writing to EAHP, email: [registration\[at\]eahp\[dot\]eu](mailto:registration[at]eahp[dot]eu) <sup>[1]</sup>

Thank you!

EAHP Secretariat

[registration\[at\]eahp\[dot\]eu](mailto:registration[at]eahp[dot]eu) <sup>[1]</sup>

Last update: 26 March 2019

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### Links

[1] <https://www.eahp.eu/contact/registration/eahp/eu> [2] <https://www.hotelbrusselsairport.com/en>